



Account Application

Bill to Information		Ship to Information	
Legal Name:		Legal Name:	
DBA:		DBA:	
Address:		Address:	
City:		City:	
State/Country:	Zip Code:	State/Country:	Zip Code:
Phone:	Fax:	Contact Person:	
Web Address:		Phone:	Fax:
Years in Business:		Email:	
<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Partnership	<input type="checkbox"/> Ltd. Partnership	<input type="checkbox"/> Corporation
<input type="checkbox"/> Institution			
Credit References, Please Provide Three			
Business Name	Contact Name	Fax Number	Email Address
Dun & Bradstreet Number		Requested Credit Line	
Financial Information (required for credit line over \$10,000)			
Assets		Liabilities/Equity	
Cash:		Current Liabilities:	
Current Assets:		Long Term Debt:	
Fixed Assets:		Equity:	
Profit and Loss			
Sales:		Operating Expenses:	
Cost of Sales:		Net Income (Loss):	

Terms and Conditions

- HarperCollins Publishers reserves the right to review, at any time, Credit Policies & Terms of Sale, and to make changes, at its discretion.
- Accounts desiring credit accommodations in excess of \$10,000 are required to submit their most recent financial statements. This information will be required periodically. Financial information received is for internal use by individuals "having a need to know", for purposes pertaining to the extension of credit. Financial information will be held in strict confidence and is in no way communicated to sources outside of HarperCollins Publishers.
- HarperCollins Publishers terms of sale are net 30 days from date of invoice with payment expected at that time. In the event that payment is not received in accordance with the aforementioned terms, orders may be subject to "credit hold" until such time as payment has been received by HarperCollins Publishers.
- All claims are to be made in writing within 30 days from receipt of goods.
- Should it become necessary to place the account for collection, the applicant company will bear all costs and penalties incurred by HarperCollins Publishers in the satisfaction of the debt.
- The applicant, through the execution of this document, grants HarperCollins Publishers and its/or subsidiaries, a purchase money security interest in all inventory/product identified as "HarperCollins" and in all proceeds thereof.
- The applicant company agrees and gives its permission for banking and /or trade credit information, necessary for the extension of credit, to be released to "HarperCollins Publishers".

Officer's Name _____

Officer's Title _____

Officer's Signature _____

Date _____

UNIFORM SALES & USE TAX CERTIFICATE - MULTIJURISDICTION

The issuer and the recipient have the responsibility of determining the proper use of this certificate under applicable laws in each state, as these may change from time to time.

Issued to Seller: HarperCollins Publishers
 53 Glenmaura National Blvd Suite 300
 Moosic, PA 18507-2132

I certify that _____
(Name and Address of Business)

is engaged as a registered
 Wholesaler _____
 Retailer _____
 Manufacturer _____
 Seller (California) _____
 Other (Specify) _____

and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a of a new product or service¹ to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

Description of Business: SPECIALTY RETAILER

General description of tangible property or taxable services to be purchased from the seller: _____

State Registration	Seller's Permit, or ID Number	State Registration	Seller's Permit, or ID Number
Alabama	_____	Arkansas	_____
Arizona	_____	Colorado	_____
California	_____	District of Columbia	_____
Connecticut	_____	Georgia	_____
Florida	DR-13A REQUIRED	Idaho	_____
Hawaii	_____	Indiana	ST-105 REQUIRED
Illinois	_____	Kansas	_____
Iowa	_____	Louisiana	Please send state issued tax form or letter
Kentucky	_____	Maryland	_____
Maine	_____	Michigan	_____
Massachusetts	ST-4 REQUIRED	Mississippi	_____
Minnesota	_____	Nebraska	_____
Missouri	_____	New Jersey	_____
Nevada	_____	New York	NYS ST-120 REQUIRED
New Mexico	Please send state issued tax form or letter	North Dakota	_____
North Carolina	_____	Oklahoma	_____
Ohio	_____	Rhode Island	_____
Pennsylvania	_____	South Dakota	_____
South Carolina	_____	Texas	_____
Tennessee	_____	Vermont	_____
Utah	_____	Washington	Reseller's License REQUIRED
Virginia	Please send state issued tax form or letter	Wisconsin	_____
West Virginia	Please send state issued tax form or letter		
Wyoming	Please send state issued tax form or letter		

Authorized Signature _____
 (Owner, Partner or Corporate Officer)

Title _____

Date _____